



## INFORMATION TREATMENT POLICY

**ABC CARGO LOGISTIC S.A.S.**, undertakes to give a truthful, complete and verifiable handling of the information supplied for their customers, suppliers and contractors, being prohibited the treatment of partial, incomplete, fractioned or error-inducing data.

Personal data will be stored in a database within secure zones protected by hardware and software security devices. The servers where the information resides are physically protected in a safe place. Only authorized personnel can access them. The information that rests in physical files, will have the necessary physical security and access control.

**ABC Cargo Logistic S.A.S.** will apply the following specific principles, which are the rules to be followed in the collection, handling, use, processing, storage and exchange of personal data:

- Principle of Access and restricted circulation.
- Principle of confidentiality.
- Principle of purpose.
- Principle of legality.
- Principle of freedom.
- Principle of safety.
- Principle of transparency.
- Principle of veracity or quality.

The above in order to:

- Inform customers, suppliers and contractors, upon request, regarding the use that has been given to their personal data.
- Treat complaints for violations of the provisions of law 1581 of 2012 and other rules that modify, add or complement it.
- To revoke the authorization and / or request the suppression of the data when in the Treatment the principles, rights and constitutional and legal guarantees are not respected.

In compliance with the provisions contained in article 15 of the Political Constitution, Law 1581 of 2012, Regulatory Decree 1377 of 2013, and other regulations that modify, add, complement or develop, **ABC Cargo Logistic S.A.S.**, committed to respect and guarantee of the rights of its customers, suppliers, employees and



third parties in general, discloses the policy of processing personal data that are stored and guarded in our database, which are mandatory in all activities involving, in whole or in part, the collection, storage, use, circulation and / or transfer of such information.

**ABC Cargo Logistic S.A.S.** Request prior authorization for the processing of personal data by any means that may be used as evidence. Depending on the case, such authorization may be part of a wider document such as a specific document (format, form, etc.). In the case of private personal data relating to natural persons, the description of the purpose of the processing of the data will be informed by the same specific document (format of processing of personal data).

**ABC Cargo Logistic S.A.S.** shall inform the data subject of the following:

- a. The treatment to which its personal data will be submitted and the specific purpose of it.
- b. The rights that attends him as the holder.
- c. E-mail, physical address and other channels of communication in which you can formulate consultations and / or claims before the person in charge of the treatment.

This Policy for the Treatment of Personal Information is mandatory for **ABC CARGO LOGISTIC S.A.S.**, as manager, as well as for all companies allied, subsidiaries or that are part of this company.